



Stanley Crook Primary School

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OUR MISSION: TO TRY OUR BEST, TO TELL THE TRUTH, TO LOOK AFTER EACH OTHER AND THE COMMUNITY

"Pupils' personal development, behaviour and welfare is OUTSTANDING" (Ofsted, 2019)

12.02.21

COVID19 Reporting and Contact Tracing

Dear Parents/Carers

THIS INFORMATION IS ONLY FOR PARENTS OF CHILDREN WHO HAVE BEEN IN SCHOOL W/C MONDAY 8 FEBRUARY

School has been advised by the Government that we need to ensure that parents and carers are aware of the following information and relevant arrangements regarding confirmed positive Covid-19 cases in the February half-term holidays.

The school will assist in identifying close contacts and advising self-isolation, as the individual with a positive Covid-19 test result may have been infectious whilst in school. If you have symptoms, you must get a test and contact us if you receive a positive result. **You only need to contact us if a pupil has tested positive for Covid-19.** We do not need to know if a family member tests positive – only pupils who have been in school during the w/c 8.2.21. Do not contact us until you receive the result – we do not need to know if you have to have a test – only if you have a positive result.

Please read the instructions below – it is important that everyone understands the process and complies with the request.

There are 2 scenarios:

- 1) Where symptoms were developed within 48 hours, the school is "asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school".
- 2) If a pupil tests positive, having developed symptoms more than 48 hours since being in school, then schools are not required to take any action.

Scenario 1

After teaching ends, if a pupil tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school (this means if a pupil develop symptoms between 3:45pm on Friday 12 February and 3:45pm on Sunday 14 February and subsequently tests positive, you must email stanleycrook@durhamlearning.net and give the following information:

- Name of pupil who has received a positive test
- Team/year group of pupil
- Date symptoms started
- Date test taken
- Date of positive test received

Scenario 2

Where a pupil tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, (as our last day in school is Friday 12 February, this means any person developing symptoms after 3:45pm on Sunday 14 February) the school **does not** need to be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace. I will be on-call until 3:45pm on Tuesday 16 February, to allow time for tests results to be returned to you. After 4pm on Tuesday 16 February, I will not be contactable, but emails sent to stanleycrook@durhamlearning.net will be monitored occasionally.

During the beginning of the holidays, schools are not asked to be on-call 24 hours a day. I will be taking responsibility for contact tracing at Stanley Crook Primary School and you should email me at **stanleycrook@durhamlearning.net**. Emails will be checked between 3pm and 4pm every day – Saturday 13 February to Tuesday 16 February inclusive. Please ensure that this address is the only one you use to make a report, as it is the only one that will be checked on a daily basis.

If a parent/carer reports a positive case, I will contact the DfE/NHS Test & Trace with the information you provide me with. The DfE/NHS Test & Trace will then review the information we have been given, and will tell school if members of staff and pupils should self-isolate. If this is the case, I will contact the staff and parents of pupils in the Team(s) affected via a brief text message to alert you, followed by a Class Dojo post with more detailed information. Please ensure that you check your Class Dojo account regularly between Saturday 13 February and Tuesday 16 February, and comply with any instructions to self-isolate – this is an instruction from DfE/NHS Test & Trace/NHS Test & Trace, not school.

Where pupils are required to self-isolate, due to contact with a positive case - after Sunday 14 February - school **does not** need to be informed about their illness, or the need for any self isolation, unless this is still the case on the first day of the new term, which is Monday 22 February 2021, as any contact after 16 February would not have been made whilst in the school environment. You can tell us this by calling school, and leaving a message on the answerphone, on the morning of Monday 22 February 2021, which is our first day back after February half term (please note that the answering machine is not monitored over the holidays and messages will not be accessed until the morning of Monday 22 February).

Thank you for your continued support and cooperation with this matter.

Yours sincerely,



Mr D Christie
Headteacher

Stanley Crook Primary School is committed to improving outcomes for all pupils



SCHOOL
MEMBER

