



Presentation Guidelines

- Ensure that children are reminded at the beginning of each lesson that we are proud of our work at Stanley Crook Primary School.
- Please remind children about the importance of presentation and that if our work is neat and well presented it shows that we care.
- Remind children every lesson about the correct sitting position for writing and how to correctly hold a pencil correctly (see handwriting policy)
- Remind children about keeping their books clean and neat, ensuring that corners of pages are not folded over.
- Teach children how to underline dates and titles with a ruler.
- Teach children how to stick in their work straight.
- Teach children how to present their work in maths books, for example a number in each square but if they are writing words to write on the line as if there were no squares.
- Photographs of children's practical work may be stuck in books along with date, title and Learning Challenge as below

English/ Foundation Subjects

- Date to be written as Monday 11th November on the left-hand side
- KS2 – Date and Title on the top line and both underlined.
- KS2 - Learning Challenge to be written on next line (not underlined)
- KS1 – Year 2 start writing date, title, Learning Challenge as above in Summer Term
- Learning Challenge only to be written in KS2
- Children with SEND can be provided with printed date, title, Learning Challenge as appropriate.

Maths/Science

- Date to be written in numerical format e.g. 11.11.25 on the left-hand side of the page and underlined
- KS2 – Date and Title on the top line and both underlined.
- KS2 - Learning Challenge to be written on next line (not underlined)
- KS1 – Year 2 start writing date, title, Learning Challenge as above in Summer Term
- Learning Challenge only to be written in KS2
- Children with SEND can be provided with printed date, title, Learning Challenge as appropriate.

Art

- Date to be written in numerical format e.g. 11.11.25 on the left-hand side of the page.
- Work should be titled and underlined.